

Students applying for advanced standing (course transfer credits) in the CGA program should complete this form and forward it along with original transcripts of marks to their regional CGA office for evaluation (see below for regional office locations, and Program Calendar for respective mailing addresses). In addition to transcripts, students seeking transfer credits for courses completed outside of their local region should submit course outlines (syllabus) and/or the institution's course catalogue descriptions along with a marking key. Transcript evaluations are normally made prior to the submission of an Application for Enrolment and are valid for the academic year they are processed in. The \$50 evaluation fee must accompany the Application for Advanced Standing form. Applicants who choose to enroll will have the evaluation fee deducted from their new student package fee.

Title _____ First Name _____ Middle Name _____ Last (Family) Name _____

Home Address _____

City/Province _____ Country/Postal Code _____ Tel (res): _____

Tel (bus): _____ Fax: _____ E-mail: _____

Birthday (dd/mm/yy) _____ Family Status: Married Single Other

List Post-Secondary Institutions Attended	City / Country	Degree / Diploma Completed	Transcript
			<input type="checkbox"/> enclosed <input type="checkbox"/> will be sent
			<input type="checkbox"/> enclosed <input type="checkbox"/> will be sent

Have you previously been enrolled with the CGA Association? Yes No If yes, please indicate student number _____

Application for advanced standing is processed for the respective session if payment and all original official transcripts are received by following deadlines:

Session 1 (Fall) – August 8/08 Session 2 (Winter) – November 7/08 Session 3 (Spring) – February 13/09 Session 4 (Summer) – May 15/09

Regional CGA Program Offices	Locations/Areas Administered by Regional or Representation Offices
Caribbean Region Office (Barbados)	Antigua and Barbuda, Bahamas, Barbados, Dominica, Grenada, Jamaica, Saint Vincent, Trinidad, Anguilla, Belize, Cayman Is, Guyana, Montserrat, Netherlands Antilles, Saint Kitts and Nevis, Saint Lucia, Virgin Is, Turks and Caicos Is
Beijing Representation Office	Beijing, Tianjin, Changchun, Harbin, Dalian
Shanghai Representation Office	Shanghai, Suzhou, Hangzhou
Guangzhou Representation Office	Guangzhou, Chengdu, Zhuhai

New Student Entrance Package – New applicants are assessed a one-time entrance fee of \$100 to cover a portion of the student's start up cost. The fee contributes to the cost of academic assessment, if any, set-up of a regional/national student file, and distribution of a Mathematics Reference Handbook (optional – based on the entry level), Licensing Fees for Ethics Readings Handbook, Study Guide, and Student Handbook.

Basic Tuition Fee – All students are required to pay the non-refundable Basic Tuition Fee annually. New students have an option to pay a pro-rated Basic Tuition Fee depending on the Session they first enrol in (see summary below). Re-enrolling students pay the full Basic Tuition Fee annually regardless of the session they enrol in.

BTF Assessment for first time enrolling students	
Session 1 – Fall (Sep-Dec)	Session 1 only - \$95 or Full Year - \$380
Session 2 – Winter (Dec-Mar)	Session 2, 3, 4 - \$285
Session 3 – Spring (Mar-Jun)	Session 3, 4 - \$190
Session 4 – Summer (Jun-Sep)	n/a

Inactive Status Fee - Students may take a maximum of two years off from their CGA studies whenever they choose, provided they register annually as 'Inactive' CGA students by paying the annual Inactive Student Fee. The two years will not be counted as part of their time limit.

Note: Personal information collected on this form and any other personal information collected on the accompanying transcripts and/or resume will be used for purposes of communicating with the individual, assessing advanced standing for possible admission, and for CGA research and planning. Personal information may be disclosed to CGA-Canada, and is held on a common database management system used by regional CGA associations. If future admission is applied for and approved, this information will be maintained as a permanent record of the student's file. Personal information is protected in accordance with the provisions of the Personal Information Protection and Electronic Documents Act (Canada).

Signature _____ Date _____

I am attaching a Bank Draft payable to CGA-Caribbean in the amount of C\$50